

The Milford Library Board met in regular session on Wednesday, May 1, 2013, at 5:30 P.M. Those present were Board members Rick Kilts, Carla Schley, Denny Dotson, Elaine Franklin, JoAnn Chaffin, Joann Gano, Director Susan Pratt, and City Administrator Matt Skaret. Absent was Jeff Cookinham.

Public comments: none

March minutes: JoAnn moved to approve the minutes as written, Carla seconded, Board approved

Bills: The bills were read and discussed, Carla moved to approve the bills, Elaine seconded, Board approved

Library Video Policy and Procedures: Susan suggested changes to the policy. JoAnn moved to accept these changes, Carla seconded, Board approved.

Director's Report:

- Circulation report was discussed
- Monthly programming report was read
- The End of Your Life Book Club was read by the adult book and 6 attended
- Betty held 15 story times and 1 craft party
- Staff attended a staff meeting on April 30. Several topics were discussed including circulation problems, summer reading program and Zinio
- 25 people attended a special program on the CCC presented by Bill Jamerson
- During National Library Week 436 elementary students visited the library
- Stonebridge Suites hosted a assisted living program but unfortunately no one attended
- The Spirit Lake and Milford library hosted a technology help session at each library

Upcoming Events:

- The Orchardist by Amanda Coplin will be the next book for adult book club
- Betty has many story times and a craft party planned for May
- The annual staff evaluations will be done in May
- Staff technology training will be on WILBOR and Zinio
- The library will be closed on May 27th which is Memorial Day

Upcoming Topics

- Susan and Wendy will start the weeding of books
- Susan shared her wedding announcement and her resignation from the library. Her last day will be May 29th. Elaine moved to accept Susan's resignation, Denny seconded Board approved. JoAnn moved to have May 17th as the final day to accept applications for the Director of the Library, Carla seconded, Board approved.
- Susan showed the Board Zinio which is a program to allow patrons to download magazines. This is a program shared with the Spirit Lake program

JoAnn made a motion to adjourn Carla seconded
Joann Gano, Secretary

