

The Milford Library Board met in regular session on Monday, January 6, 2020, at 5:15 p.m. Those in attendance were Board Members Rick Kilts, Elaine Franklin, Denny Dotson, Shelly Berning, Joann Gano and Director Gillian Anderson. Absent were Jeff Cookinham and Michele Shortley.

The meeting was called to order by Rick.

Public Comments: None

Minutes: Shelly moved to approve the minutes as published, Elaine seconded, Board approved.

Bills: After reviewing the bills, Elaine moved to pay the bills and any yet to come, Denny seconded, Board approved.

Policy Review: Computer and Internet Policy/Wireless Internet Policy: After reviewing the policies, and with Gillian's recommendation, it was decided to combine the two policies into one. The wording from the Wireless Internet policy would be combined with the Computer and Internet Policy which includes taking out the last paragraph of the Wireless Internet Policy due to repetition. Shelly moved to approve the changes, Elaine seconded, Board approved.

Director's Report

- The circulation and monthly program reports were discussed
- Building Bookworms-Disney Delight-December 2-34 attended
- Paint Night at the Library-Arnolds Park-December 3-34 attended
- Festival of Trees-December 6-40 attended
- Open House-December 7-238 attended
- Paint Night at the Library-Spirit Lake-December 10-26 attended
- Afterschool Activity-Sugar Cookie Decorating-December 12-28 attended
- Adult Book Club-Furious Hours-December 17-4 attended
- Busy Brains-DIY Flashlight-December 17-1 attended
- Clover Kids-Gingerbread Time-December 19-25 attended
- Building Bookworms-Holiday Hangings-December 23-22 attended

Upcoming Events

- Public Playdate-January 4-10:30
- Building Bookworms-Snow Excited-January 6-10:30
- Afterschool Activity-Salt Painted Snowflakes-January 9-3:30
- YA Program-The Glow Games-January 14-3:30
- Adult Craft Series-Open Craft-January 15-5:30
- Public Playdate-January 15-5:30
- Clover Kids-Marvelous Marshmallows-January 16-3:30
- Adult Book Club-The Gown-January 21-1:00
- Building Bookworms-Bearly Tired-January 28-10:30
- Paint Night- January 28-7:00

Discussion of Upcoming Topics

- Board member resignation and open position-Due to moving to Spencer, Michele submitted her resignation from the board. Shelly moved to accept her resignation with regrets, Elaine seconded, Board approved. Due to this resignation, there is now an open position on the Board which will be advertised soon.
- Reaccreditation: ADA checklist-Gillian went over this section of the reaccreditation with the Board. This included having access at the water fountain and telephone for those in wheelchairs. Lights and sound are necessary for the fire alarm system and the system in the library is compliant with the checklist. Gillian showed the worksheet that she used to determine that the space in the library is large enough for the number of printed materials.
- After the monthly board meeting, the Board attended the Dickinson County Trustee Training in the community room.

Denny moved to adjourn; Shelly seconded.

Joann Gano

Secretary