

Milford Memorial Library  
Regular Board Meeting  
December 3, 2014  
5:30 pm

Agenda:

1. Call the meeting to order
2. Public Comments
3. Read and approve minutes from previous meetings
4. Set up budget committee meeting to prepare/approve annual budget

5. Read and bills

6. Director's report

A. Circulation

B. Monthly program report

C. Report last month's events / meetings

- \* Adult book club – The Wave – 8 in attendance – Nov. 18
- \* Story times – 15 Story times – After School Craft Party 11 attended – Nov. 13
- \* Youth Program – International Games Day – 13 attended – 2 volunteers - Nov. 12
- \* No Staff meeting in November

D. Upcoming events

- \* Betty has 16 story times and 2 craft parties planned – , Dec 6 and Dec. 11
- \* Dec. 3 Youth program – Christmas tree decorations for library tree
- \* Dec. 17 Youth program – Christmas ornament to take home.
- \* Book club – December 16, 1:00 p.m. –Charlotte au Chocolat by Charlotte Silver - biography
- \* Festival of Trees and Holiday Fantasy are underway.
- \* Copier has been installed. Training for staff will be set up at a later date.

E. Discussion of upcoming topics

- \* Christmas bonus for staff
- \* Annual staff potluck will be Dec. 12 at 5:30 in library.
- \* Trustees' Appreciation Dinner, January 6<sup>th</sup>, 5:30 p.m.-7:30 p.m. Need to know who is coming. Instead of board meeting? Approve bills ahead?