

The Milford Memorial Library board met in regular session July 3rd 2013 at 5:30 P.M. Those in attendance were board members Rick Kilts, Carla Schley, Elaine Franklin, Denny Dodson, Jeff Cookinham, Assistant Director Wendy watt, Aimee Clark and City administrator Matt Skaret.

Absent were JoAnn Chaffin, and Joann Gano

**Public Comments:** None

June Minutes: Carl moved to approve the minutes as written, Denny seconded, board approved.

**Bills:** The bills were read and discussed, Carla moved to approve the bills as presented including those yet to come in, Elaine seconded, board approved.

**Overdue Material Policy and Procedures:** The board reviewed this policy. It was recommended we strike "second and final letter" from the policy. Carla moved we do this, Denny seconded it, board approved.

**Director's report:**

A. Wendy presented the board with the June circulation report.

B. Monthly Program Report: The board was present with a recap of the monthly programs.

C. Report Last month's events/meetings

1 Adult book club. This month the book was Night Circus

2. Staff Meeting. Wendy gave the board a summary of the last staff meeting.

3. Aimee ILEAD meeting. Aimee was an instructor and gave the board a synopsis of the meeting.

D. Upcoming events.

1. Summer Reading Program: Results of the summer reading program were given to the board.

2. Book Sale. Volunteers will move books for the book sale July 25th followed by a pot luck. The book

sale will be July 27th from nine to three.

**Discussion of upcoming topics:**

1. Director Search update. The directors search will continue. June 14th is the last date to accept applications

2. Sirius radio. The Sirius radio has not been working. After discussion Careys in Spencer will be contacted to see if they can fix it.

3. Co-host author event. The Milford library was asked to co-host an authors events with Spirit Lake and Arnolds Park. Carla moved we participate and share the expenses with the other county libraries, Elaine seconded, board approved.

4. Purchasing new computer. The board discussed purchasing new computers. After discussion Denny moved we purchase the computers from Phil at G-soft, Elaine seconded, board approved.

Adjournment: Carla moved we adjourn, Denny seconded, Meeting adjourned.

Jeff Cookinham

Acting Secretary.