

The Milford Library Board met in regular session on Wednesday, September 2, 2020, at 5:30 p.m. Those in attendance were Board Members Rick Kilts, Elaine Franklin, Shelly Berning (via zoom), Joann Gano, Deb Johnson, Jeff Cookinham, and Denny Dotson and Director Gillian Anderson. No members were absent.

The meeting was called to order by Rick.

**Public Comments:** none

**Minutes:** Jeff moved to amend the August minutes as presented, Elaine seconded, Board approved. The amendment will state *Gillian presented the board with samples, quotes on carpet, and a quote from a furniture moving company that has the means to move the shelving units without removing the materials from the shelves. After much discussion, Joann moved to hire the moving company Library Furniture International for the quoted price of \$10,350 and to purchase carpet for the library from Okoboji Flooring and Furniture for the quoted price of \$16,504.*

Jeff moved to amend the August minutes as presented, Elaine seconded, Board approved.

**Bills:** The bills were emailed to each member for viewing prior to the meeting, Joann moved to pay the bills and any other bills that may come in, Jeff seconded, Board approved.

**Director's Report:**

- a. Circulation and Monthly program reports were reviewed. Circulation is holding steady from the previous month.
- b. Report last month's events
  - YA SRP Subscription Box – Breathe and Believe – August 11 – 21 – 21 participated
  - Zoom Adult Craft Series – Open Craft Night – August 19 – 12 participated
  - Zoom Paint by Number Night – August 25 – 0 attended

**Upcoming events**

- Zoom Adult Craft Series–Scented Mason Jar Candle–September 16–5:30 p.m.– 6:10 p.m.
- After School Sidewalk Shenanigans–Balloon Painting–September 17–3:30 p.m.–4:30 p.m.
- Grab and Go Bag and Books – Apples – September 21 – October 2
- Zoom Paint by Number Night – September 22 – 7:00 p.m. – 7:40 p.m.

## Discussion of upcoming topics

- Future Programming- Gillian shared with the board that the school's COVID policy currently states that school visitors so not allowed so we will not be offering on site school programing at this time and are currently checking with daycares about visitor policies. Other options were discussed.
- The ISU Extension Office has presented different options to offer Clover Kids programming for the 2020/2021 school year, due to the current re-opening plan this will be discussed again at a later date.
- The current Phased Re-opening Plan- was discussed and we the library will the current phase, and moving into the next phase will be discussed again at the October 2020 meeting.
- Gillian shared with the board that Library Furniture International will begin moving furniture the week of September 14, 2020 and Okoboji Flooring and Furniture will begin the week of September 21, 2020.
- Gillian shared and discussed how we will participate in the community Halloween festivities within covid guidelines
- Holiday Fantasy was discussed with options of how we will may participate within covid guidelines and our reopening plans, this discussion will continue in the future.
- No other items to be discussed.

Denny moved to adjourn, Jeff Seconded.

Shelly Berning, Secretary