

The Milford Library Board met in regular session on Wednesday, January 6, 2015, at 5:30 P.M. Those present were Board members Denny Dotson, Elaine Franklin, Rick Kilts, Shelly Berning, Joann Gano, and Director Beth Sorenson. LeAnn Houge, City Administrator attended after the meeting had been called to order. Carla Schely and Jeff Cookinham were absent.

The meeting was called to order at 5:30.

Public Comments: None

Minutes: Elaine moved to accept the minutes as written, Shelly seconded and Board approved.

Policy: The Board reviewed the 3 year plan that Beth is updating for the February accreditation. The Board suggested that Beth look at the surveys collected from the public to gather anything else that can be added to the plan.

Bills: The bills were reviewed and discussed. Elaine made a motion to pay the bills received and any yet to come, Shelly seconded, Board approved.

Director's Report:

- The circulation and monthly program reports were reviewed.
- 6 attended the adult book club discussion on December 15th, the book read was Angry Housewives Eating Bon Bons.
- Betty held 13 story times with 408 attending and a craft party was held on December 18th with 7 attending.
- Wendy's retirement party was held on December 15th and no count was taken
- YA beaded snowflake activity was held on December 9th with 10 attending
- YA activity-Hungry Human Hippo, was held on December 29th with 8 attending
- Betty visited Hawkeye Care Center on December 22 and 20 attended
- Festival of Trees/Holiday Fantasy was held on December 4 and 5. 13 trees were displayed and 81 visited.
- The Lois Eckard Memorial was placed in a 1 year CD at United Community Bank at .6500 interest
- An account at Edward Jones was set up with a starting balance of \$19,203.53

Upcoming events:

- Betty has 14 story times planned for January and 1 after school party for January 14
- Adult book club will be reading Forever Bridge and will meet on January 19th
- YA activity is scheduled for January 20th.

Discussion of upcoming topics:

- Assistant Director position: Beth created a matrix outlining the candidates qualities. Taking the top candidates, she will begin interviewing three in the next 2 weeks. The applications of these 3 have been sent to the board members.
- Accreditation: all policies are being updated at monthly meetings in order to meet accreditation. The 3 year plan needs to be submitted by February 28, 2016.

Denny moved to adjourn, Elaine seconded.

Joann Gano, Secretary

